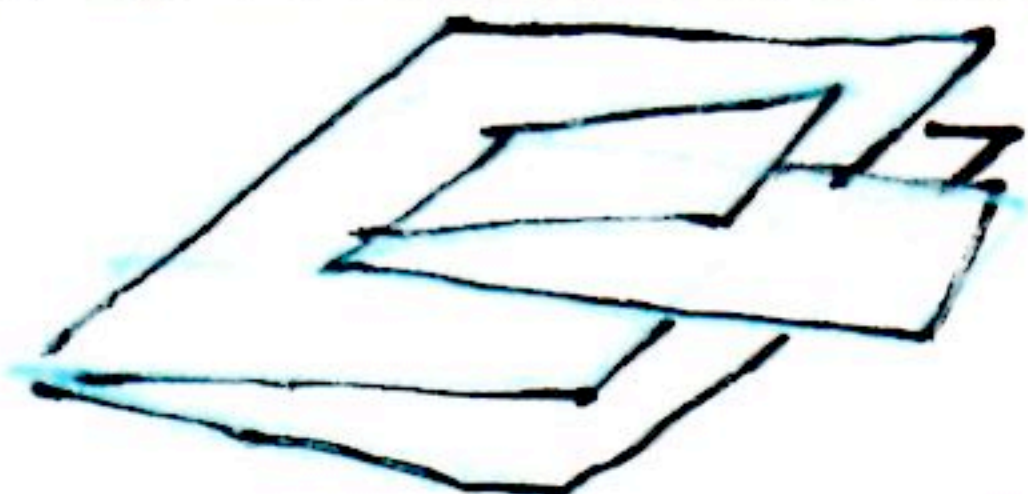


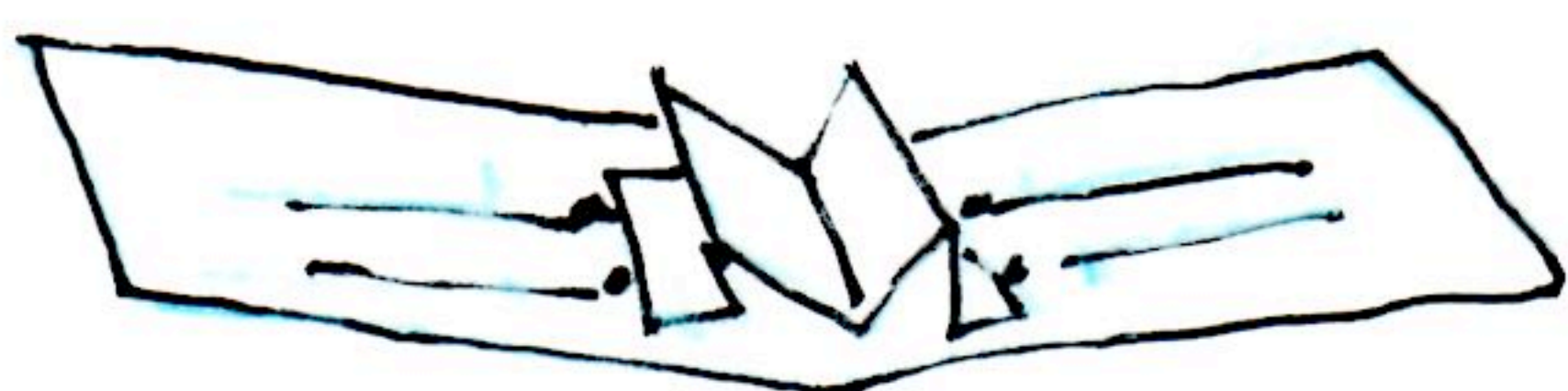
Put glue on area between 3cm line and fold of each 5x15cm piece.



Attach glued piece to larger piece, centered, lining one side up with line, and only to 3 cm mark on edge of paper. You should now have a folded piece of card stock with another piece of folded card stock glued underneath that sticks out 3 cm.

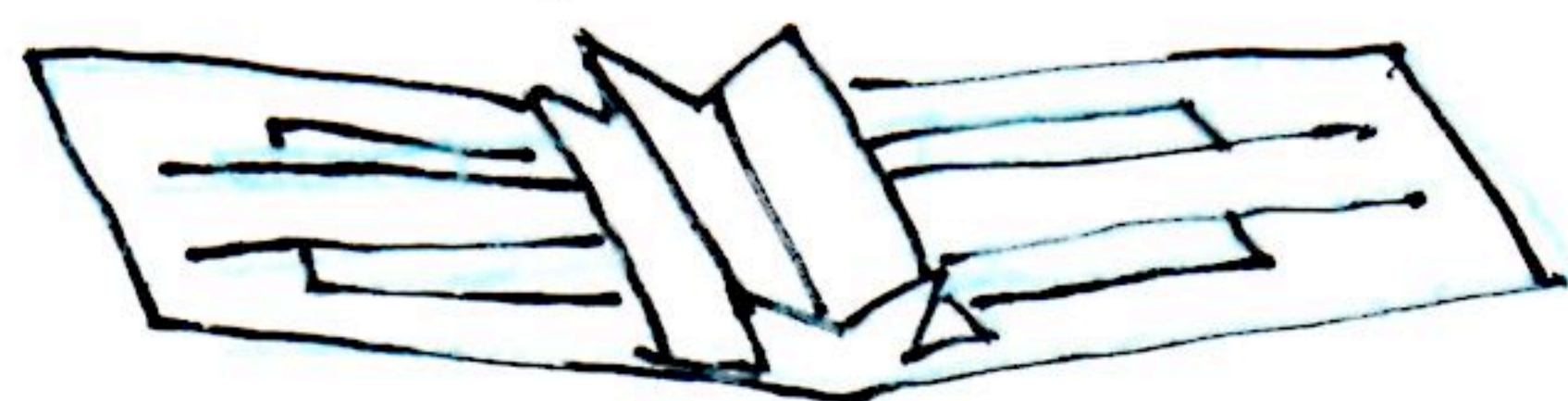


Open base folder with V-valley and measure 2 pts 5 cm and 10.5 cm from top of folder on both sides. Draw lines perpendicular to V-valley along these points.



Cut in half 2 of the double wide strips which have been trimmed from edges of file folders, about 10 cm long. OR cut 4 1 x 10cm strips from card stock.

Glue/attach these strips on the **outside** of the lines. These are the rails.



From another pc of card stock, cut two 5 x 10 cm rectangles.

Measure 2 cm from edge of V-valley base on either side and draw line on top of the rails.



Put glue on the rails and just outside the rails after the 2 cm mark on the page.

Attach/glue the two 5 x10 cm on top of rails and outside of the rails, lining up with the 2 cm line so they are 2 cm away from the v-valley.



Slide tabbed folded pieces into slot with short side down and pull out.